

Privacy Policy for Milton Keynes Lacrosse Club

Last Update: 16 September 2021

We are committed to protecting and respecting your privacy. We are a “controller” of the personal information that you provide to us, and this privacy notice sets out how, why and for how long we will use your personal data, as well as who it is shared with. It also explains your legal rights as a data subject and how to exercise them. Our policy and procedures on the handling of personal data have been developed in line with the requirements of the 1995 European Union Data Protection Directive (Directive 95/46/EC) and the General Data Protection Regulation (in force from 25 May 2018) and applicable national law.

What information do we collect?

When you register as a member of Milton Keynes Lacrosse Club or renew your membership (including if you are registering or renewing on behalf of a young person aged 16 or under), we may ask you for some or all of the following personal information:

- Your name;
- Your date of birth;
- Your gender;
- Your home address, email address and/or phone number(s);
- Any relevant health, medical and disability information;
- Your next of kin and/or emergency contact information;
- Your England Lacrosse registration number and registered account information;
- The name of any other club(s) of which you are a member, including details of any educational establishment with which the club is affiliated;
- Your role at the other club(s) of which you are a member;
- Information relating to any disciplinary matters in which you are involved;
- References and assessments about you from previous paid/unpaid employment or voluntary positions;
- Any other information you provide or which is provided to us on your behalf.

We are only entitled to collect and process personal data of individuals under the age of 13 and vulnerable adults with the authority of a parent or legal guardian.

How do we use this information and what is the legal basis for this use?

We process the personal data listed above for the following purposes:

- Provide you with core member services, including confirmation of membership.
- Provide you with news and updates about the activity of the club, opportunities to get involved in club events, meetings, training and competitive tournaments.
- Raise awareness of the club’s activities by capturing photos, videos, or live streaming at events. We will use this for promotion, education and development purposes.
- Manage risk and safety for events that you attend.
- Respond to and investigate your questions, comments, support needs, complaints, concerns or allegations.

With whom and where will we share your personal data?

We may share your personal data with:

- Our club committee members, including Safeguarding officers.
- Your name/address and email address may be shared with our current National Governing Body, England Lacrosse.

Your personal data will not be passed to anyone else outside the club, unless required by law, without your permission.

How long will you keep my personal data?

We only keep your personal information for as long as necessary to provide you with membership services. Unless you ask us not to, we will review and delete your personal information where you have not renewed your membership with us for 2 years.

Where is my data stored?

All personal data collected by us will be stored within a secure Google drive accessed only by the club secretary.

What are my rights in relation to my personal data?

You have a right to:

- Change your communication preferences or restrict the processing of your personal data for specific purposes.
- Request that we correct your personal data if you believe it is inaccurate or incomplete.
- Access the personal data that we hold about you through a "subject access request".
- Request that we delete your personal information.

You can contact us at miltonkeynes.lacrosse@gmail.com.